

Application Deadline: 3rd day of drop/add for the semester when you intend to be enrolled in the course. Please consult the [UGA Academic Calendar](#) for calendar dates.

Full Name (Last, First MI) _____ Birthdate (MM/DD/YY): _____

Telephone: (____) _____ - _____ email: _____

Major(s): _____ Year (1st, 2nd, 3rd, 4th or 4+): _____

SEMESTER (check appropriate): Fall Spring Summer Through Summer Extended

YEAR(when you will take the course): _____

COURSE PREFIX: _____ **Please consult your faculty mentor & academic advisor to determine the prefix.**

COURSE NUMBER (check appropriate): 4990H 5900H (ECON only)

COURSE CREDIT HOURS: _____ **Please consult the [UGA Bulletin](#) to determine credit hours for the course prefix and number you have requested. Thesis courses must be a minimum of 3 credit hours.**

Are you currently a member of the Honors Program? Yes No

How did you learn about CURO? Check the best selection: CURO Website FYO Seminar

CURO Information Session Faculty Member Academic Advisor

Peer Summer First Year Orientation

Please indicate which CURO Gateway Seminar you completed or select "NONE":

HONS 3010H HONS 3040H HONS 3070H NONE

Please list all 4960H, 4970H, and 4980H courses you have previously completed. Please include the course prefix:

University policy states that students attempting to enroll in 17 hours or more in a given semester must be cleared to do so by only their academic advisor. CURO will not approve a student to take more than 17 hours in a semester.

Please type your name below to indicate that you are aware of this requirement:

Student Signature: _____ Date: _____

CURO requires this application to be submitted before providing access to a CURO Research Course. **However, individual departments may also have additional paperwork that must be completed.** Each applicant is responsible for making certain that they have completed the appropriate paperwork. **Please type your name below to indicate that you are aware of this requirement:**

Student Signature: _____ Date: _____

All students pursuing a course with a BIOL, BCMB, or IDIS prefix must submit a copy of their thesis to that department's Undergraduate Office. **Please type your name below to indicate that you are aware of this requirement:**

Student Signature: _____ Date: _____

Does your research involve human subjects? Yes No

If so, please attach a copy of your CITI completion report.

Completion of the online Collaborative IRB Training Initiative Course or CITI, a web-based training program on the protection of human research subjects, is required for all students working with human subjects. There are tracks for social/behavioral and biomedical researchers, and researcher should choose the track that is most appropriate for the type of research that will be conducted. Each course module has an associated quiz. An aggregate score of 80% is required to receive a course completion report. This report can be downloaded, and will also be sent to UGA's Human Subjects Office. Researchers will be required to complete a refresher course every five (5) years. Completion of the required modules takes most people 2 to 3 hours. Visit <http://www.ovpr.uga.edu/hso/training/> for more information and CITI training.

To determine if your research involves human subjects, please consult the General Questions section of the OVPR website: <http://www.ovpr.uga.edu/hso/faqs/general>

Please type your name below to indicate that you are aware of this requirement:

Student Signature: _____ Date: _____

Printing: The Honors Program will provide three bound copies of a thesis completed through a 4990H or ECON 5900H: one for the student, one for the thesis director, and one for the Honors Program. **This will be provided only if the student submits an approved, correctly formatted pdf of their thesis, a pdf of the Honors thesis title page, and three signed hard copies of the signature pages** to CURO's Program Coordinator no later than 5pm on the last day of classes. Please see <http://curo.uga.edu/students/thesis-course> for complete details.

Please type your name below to indicate that you are aware of the requirements for printing:

Student Signature: _____ Date: _____

Formatting: All Honors thesis students are expected to review and conform to the thesis formatting guidelines. Please see <http://curo.uga.edu/students/thesis-course> for complete details.

Please type your name below to indicate that you have reviewed the formatting requirements:

Student Signature: _____ Date: _____

CURO THESIS APPLICATION & PROPOSAL

Student's Full Name

Course Prefix

Course Number

- This proposal and this timeline serve as the academic record for this course. CURO will refer to it in all matters re: course.
- Text must fit within the spaces provided. The proposal must be typed, with the exception of the signatures (see below).
- All sections must be completed. CURO will not process an incomplete application. "To be determined" (or similar phrasing) should not be used for any section below.

1. Thesis Proposal (2000 characters with spaces max):

2. Please calculate the total number of hours devoted to research each week. CURO requires 4 hours of work a week for every 1 credit hour. The total number of work hours should reflect all work done (i.e. lab, readings, meetings, assignments, etc.):

4 hours x ____ (credit hours for course) = ____ hours per week

Hours should be spent on work directly related to the completion of the thesis.

3. List of when (day and/or time) and how frequently (e.g. 1 x week) the student will meet with the research mentor (750 characters with spaces max):

4. List of any research literature to be read/ reviewed (A brief statement that "literature review will be a required part of this course" is acceptable) [750 characters with space max]:

CURO THESIS APPLICATION & PROPOSAL

5. Timeline: The following must be included. These dates, with the exception of the last one, can be adjusted by mutual agreement of thesis director, reader, and student. Students should not change these dates without approval from the mentor and reader:

First draft due to mentor (MM/DD/YY):

First draft due to reader (MM/DD/YY):

Final draft due to mentor (MM/DD/YY):

Final draft due to reader (MM/DD/YY):

Final Meeting where thesis will be approved and signature pages will be signed (MM/DD/YY):

Student must submit a pdf of the final, mentor and reader approved version of the thesis, a pdf of the Honor title page, and three signed copies of the signature page to CURO's Program Coordinator by 5pm on last day of classes this semester.

PLEASE ONLY PRINT BELOW THIS LINE

Course Access is granted only after a student's application is approved by CURO.

An Honors thesis requires a thesis director and reader. The reader fulfills a role similar to that of committee members on a Masters or PhD student's committee, re-enforcing the concept of peer-review in formal academic writing. The reader may be another faculty member working in the field or a graduate student working with the same mentor.

A thesis must be completed, approved by the mentor and reader, and submitted to Honors as a requirement of this course. The grading of this course should reflect the completion of a thesis.

Students are responsible for submitting **a correctly formatted pdf of their thesis, a pdf of the Honors thesis title page, and three signed copies of the signature pages (title page and signature page templates available at <https://curo.uga.edu/students/thesis-course>)** to the CURO Program Coordinator no later than the 5pm on the last day of classes. Please consult the [UGA Academic Calendar](#) for specific dates.

Name of student (please print)	Signature of student (required)	Date
--------------------------------	---------------------------------	------

Name of thesis director (please print)	Department	Signature of thesis director (required)	Date
--	------------	---	------

Name of thesis reader (please print)	Department	Signature of thesis reader (required)	Date
--------------------------------------	------------	---------------------------------------	------

Signature of Dept. Undergraduate Coordinator (or Department Head)	Dept.	Date
---	-------	------

Applications with an HONS prefix will not need an undergraduate coordinator's signature.

CURO Associate Director (Submit application to 203 Moore College to obtain signature)	Date
---	------

CALL NUMBER: _____ -- _____ (to be completed by CURO)