

**Application Deadline: 3<sup>rd</sup> day of drop/add for the semester when you intend to be enrolled in the course. Please consult the [UGA Academic Calendar](#) for calendar dates.**

Full Name (Last, First MI) \_\_\_\_\_ Birthdate (MM/DD/YY): \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Major(s): \_\_\_\_\_ Year (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> or 4+): \_\_\_\_\_

SEMESTER (please check): Fall      Spring      Summer Thru      Summer Extended

YEAR (when you will take the course): \_\_\_\_\_

COURSE PREFIX: \_\_\_\_\_ **Please consult faculty mentor & academic advisor to determine the prefix.**

COURSE NUMBER: \_\_\_\_\_ **Course number must be one of the following: 4960H, 4970H, 4980H, or 5960H, 5970H (ECON only).** If this is your first course, begin with the earliest numerical course available with the requested prefix. If you are continuing your research use the next sequential number.

**Please consult the [UGA Bulletin](#) for course availability.**

COURSE CREDIT HOURS: \_\_\_\_\_ **Please consult the [UGA Bulletin](#) to determine credit hours for the course prefix and number you have requested.**

Are you currently a member of the Honors Program? Yes      No

Are you currently enrolled in or have you completed HONS 1000H? Yes      No

Have you completed 15 UGA in residence hours? Yes      No

How did you learn about CURO? Check the best selection: CURO Website      FYO Seminar

CURO Information Session      Faculty Member      Academic Advisor

Peer      Summer First Year Orientation

**Please indicate which CURO Gateway Seminar(s) you have completed or select "NONE":**

HONS 3010H      HONS 3040H      HONS 3070H      NONE

**Please list all 4960H, 4970H, and 4980H courses you have previously completed. Please include the course prefix:**

University policy states that students attempting to enroll in 17 hours or more in a given semester must be cleared to do so by the Office of the Registrar. CURO cannot approve a student to take more than 17 hours in a semester.

**Please type your name below to indicate that you are aware of this requirement:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CURO requires a completed application to be submitted before providing access to a CURO Research Course. **However, individual departments may also have additional paperwork that must be completed.** Each applicant is responsible for making certain that they have completed the appropriate paperwork.

**Please type your name below to indicate that you are aware of this requirement:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All students pursuing a course with a BIOL, BCMB, MIBO, or IDIS prefix must submit a copy of their final paper to that department's Undergraduate Office. **Please type your name below to indicate that you are aware of this requirement:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Does your research involve human subjects?**                      Yes                      No

If so, please attach a copy of your CITI completion report.

Completion of the online Collaborative IRB Training Initiative Course or CITI, a web-based training program on the protection of human research subjects, is required for all students working with human subjects. There are tracks for social/behavioral and biomedical researchers, and researcher should choose the track that is most appropriate for the type of research that will be conducted. Each course module has an associated quiz. An aggregate score of 80% is required to receive a course completion report. This report can be downloaded, and will also be sent to UGA's Human Subjects Office. Researchers will be required to complete a refresher course every five (5) years. Completion of the required modules takes most people 2 to 3 hours. Visit <http://www.ovpr.uga.edu/hso/training/> for more information and CITI training.

To determine if your research involves human subjects, please consult the General Questions section of the OVPR website: <http://www.ovpr.uga.edu/hso/faqs/general>

**Please type your name below to indicate that you are aware of this requirement:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CURO Research Courses are graded A-F.

**Please type your name below to indicate that you are aware of this requirement:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**pg. 3-4 are the syllabus portion of the application. All applications must include a syllabus. Please note that the syllabus must be typed, with the exception of the signature lines.**

Full Name \_\_\_\_\_

Course Prefix/Number: \_\_\_\_\_

- This syllabus serves as the academic record for this course. CURO will refer to this in all matters regarding this course.
- Text must fit within the spaces provided. The syllabus must be typed, with the exception of the signatures (see below).
- All sections must be completed. CURO will not process an incomplete application.
- “To be determined” (or similar phrasing) should not be used for any section below.

1. Description of the research (1600 characters with spaces max):

2. Description of this student’s role in the research (1600 characters with spaces max):

3. Please calculate the total number of hours devoted to research each week and a breakdown of how these hours will be met. CURO requires 4 hours of work a week for every 1 credit hour. The total number of work hours should reflect all work done (i.e. lab, readings, meetings, assignments, etc.):

4 hours x \_\_\_\_\_ (credit hours for course) = \_\_\_\_\_ hours per week

Breakdown of how those hours will be met (750 characters with spaces max):

4. List of when (day and/or time) and how frequently (e.g. 1 x week) the student will meet with the research mentor (750 characters with spaces max):
  
5. List of all assignments with due dates and percentage of overall grade. Courses are writing intensive, so the list must contain at least one clearly specified writing assignment that conforms to WIP guidelines: [http://www.wip.uga.edu/policies\\_guidelines.htm](http://www.wip.uga.edu/policies_guidelines.htm) (750 characters with spaces max):
  
6. List of any research literature to be read/ reviewed (A brief statement that “literature review will be a required part of this course” is acceptable) [750 characters with space max]:

**Once approved CURO will load a course for you and provide access to enroll.**

**Course Access is granted only after a student’s application is approved by CURO.**

**Applications for HONS 4960H, HONS 4970H or HONS 4980H do not require an undergraduate coordinator’s signature.**

PLEASE ONLY PRINT BELOW THIS LINE

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Name of student (please print)	Signature of student (required)	Date
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Name of faculty mentor (please print)	Department	Signature of faculty mentor (required)	Date
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Name of Dept. Undergraduate Coordinator (or Department Head)	Dept.	Date
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Signature of Dept. Undergraduate Coordinator (or Department Head)

**CRN #:** \_\_\_\_\_ (to be completed by CURO)